

## **PRAIRIE DuLONG TOWNSHIP**

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The regular monthly meeting of the highway commissioners of the State of Illinois, County of St. Clair, and Township of Prairie Du Long was held in the office of the town clerk at the Prairie Du Long Township Office Building on August 8, 2023 at 7:30 P.M.

Supervisor Mike Karban called the meeting to order and the Pledge of Allegiance was recited by those present.

Mike Karban, Township Supervisor, presided over the meeting. Trustees John Kaiser, Tim Lubenkov, Kyle Row, Dean Skaer, Road Commissioner Gilbert Birkner and Township Clerk Dana Mehrmann were present.

Supervisor Karban asked the Clerk to read the minutes from the previous meeting. Mr. Karban asked for questions or comments regarding the minutes. Tim Lubenkov motioned to accept the minutes as read. Dean Skaer seconded the motion. Motion PASSED.

Two (2) guests attended the meeting Doug Hynes and Mike Tullock.

The bills against the Township were presented by the Supervisor, reviewed by the trustees and paid.

The bills against the Road District prepared by the Road Commissioner were presented by the Supervisor, discussed and paid.

### **SUPERVISOR'S REPORT**

- The second distribution was received for the Town in the amount of \$ 8,262.14, total distributions to date \$16,399.34. The Road District received it's second distribution in the amount of \$ 30,467.54 with the total distributions to date of \$ 60,474.55.
- Mr. Karban received bids from Moore and Sonnenberg to blacktop a portion of the Township Building. The proposals included two phases. Phase 1 covered the (60' x 75') block in front of the building. Phase 2 would extend it to the machine shed and back the end of the building (160' x 30'). Both proposals included 3 inches of asphalt (striping included)
  - Sonnenberg bid \$17,380 and Moore bid \$17,695 – It was noted that Sonnenberg's pricing is subject to change based on current market prices whereas Moore's bid would be locked in.
  - After discussion, it was agreed to proceed with Moore. A motion was made to accept Moore's proposal was made by Dean Skaer, seconded by Kyle Row. Motion PASSED.

### **HIGHWAY COMMISSIONER'S REPORT**

- Commissioner Birkner reported has some excess funds amounting to he can still utilize with H and S Contracting Services that he may put toward some curbing needing repair near a drain on Chestnut and next to the boat ramp on White Oak.
- The culvert was delivered for White Oak in Wildwood and Hank's Excavating is ready for install in the next week.
- Storm damage took place again and debris was collected.
- Gilbert reached out to the County regarding the culvert on Lohr Rd and it was suggested to contact our Engineering Services. It has to span to at least 20 feet to be considered a bridge.

**CLERK'S REPORT**

- Audit has been completed. The few notes include the following:
  - Payments should be made based on invoices, not monthly statements.
  - Ensure voided checks are posted to the general ledger.
  - The township was billed twice by Equipment Service but it was noted and we did receive a credit on the account.

**OTHER REPORTS**

**Unfinished Business:**

- John reached out to Millstadt about the Meals on Wheels program and is awaiting feedback.
- The website has been approved to be named prairiedulonga.gov. Mr. Karban and Mr. Hynes are in the activation phase and are in the process of submitting the required documentation for review.
  - Doug has offered to present the invoices for the annual registration \$19.99 per year (4 years) and the other cost if for the privacy and protection, \$23.98 (2 years). Hosting comes to about \$155.58/year (3 websites – most traffic being the township).
  - Going forward, hosting will continue to be an annual fee agreed upon at a later date.

**Under new business**

- None

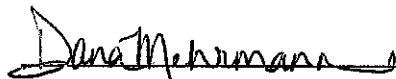
**Public Comment:**

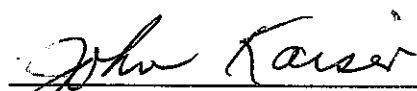
- Mike Tullock suggested to continue having the audit serviced conducted annually instead of the alternative 4 year audit.
- Mr. Tullock also asked when Live Oak was going to be started. Gilbert stated the contracts were signed in the last week and Rooters will now begin work. Lastly, it was requested the curbing around 4052 Chestnut be looked at.
- Speed limit sign by the boat ramp still needs to be replaced.

There being no other business to be conducted a motion to adjourn was made by Kyle Row. Dean Skaer seconded the motion. Motion PASSED.


Respectfully submitted,  
Dana Mehrmann, Township Clerk

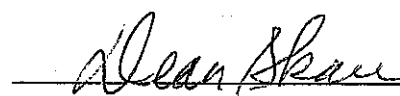
  
Mike Karban, Supervisor

  
Dana Mehrmann, Township Clerk

  
John Kaiser, Trustee

  
Tim Lubenkov, Trustee

  
Kyle Row, Trustee

  
Dean Skaer, Trustee