

PRAIRIE DuLONG TOWNSHIP

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The regular monthly meeting of the highway commissioners of the State of Illinois, County of St. Clair, and Township of Prairie Du Long was held in the office of the town clerk at the Prairie Du Long Township Office Building on May 9, 2023 at 6:30 P.M.

Supervisor Mike Karban called the meeting to order and the Pledge of Allegiance was recited by those present.

Mike Karban, Township Supervisor, presided over the meeting. Trustees John Kaiser, Dean Skaer, Road Commissioner Gilbert Birkner and Township Clerk Dana Mehrmann were present.

Supervisor Karban asked the Clerk to read the minutes from the previous meeting. Mr. Karban asked for questions or comments regarding the minutes. John Kaiser motioned to accept the minutes as read. Dean Skaer seconded the motion. Motion PASSED.

Four (4) guests attended the meeting Doug Hynes, Kathy Tullock, Mark Tullock, and Steve Lippert.

The bills against the Township were presented by the Supervisor, reviewed by the trustees and paid.

The bills against the Road District prepared by the Road Commissioner were presented by the Supervisor, discussed and paid.

SUPERVISOR'S REPORT

- Supervisor Karban received the distribution schedule for the upcoming tax year and the dates span from July 7, 2023 to October 20, 2023.
- Mr. Karban reported after the Annual Meeting that the township is able to invest the funds available, if needed. After discussion, Mike will check with the Township CPA, Mr. Guebert to find any impact towards the budget.
- Educational workshops coming up are June 16, July 14, July 28, and August 11.
- The Perspective published the \$30,000 bid limit increase passed the House and has moved to the Senate on the 7th. If passed it should be effective immediately.

HIGHWAY COMMISSIONER'S REPORT

- The county contacted Gilbert in regards to the potential business on Cemetery Rd that would like to put in a circle drive which would require two culverts instead of one. Another meeting is scheduled for June 5, but as of right now, the property owner will be responsible for purchasing one of the culverts if it is approved.
- Monroe County electric would like to install a culvert off of Geo. Leilich Rd before replacing down lines from the recent storm.
- Chris Schaefer provided a bid for work in Wildwood. He'd tear the concrete out, (the township) would haul it away and haul in the rock, and Schaefer would then compact it and pour the concrete/curbing. The project is currently 4100 sq ft, 111 yds of concrete and the bid is for \$18,385. If the Senate passes the bid limit increase, Gilbert will most likely extend the project.
- Mowing has begun.
- Asphalt on Live Oak bids are expected to come in the second week or third week of May.

- Lastly, Gilbert plans to make some calls to discuss a culvert at Lehr Road which is on the Township's right away as well as Millstadt's which needs to be replaced.

CLERK'S REPORT

- The annual audit will be conducted by Dale Guebert, CPA and will take place over the next couple of months.

OTHER REPORTS

Unfinished Business:

Under new business:

- Today, May 9th is the first of three Decennial Committee Meetings
 - Members include Township Supervisor Mike Karban, Road Commissioner Gilbert Birkner, Trustees John Kaiser, Dean Skaer, Kyle Row and Tim Lubenkov. Town resident representatives are Doug Hynes and Steve Lippert and the resident representative for the Road District is Mark Tullock.
 - Mr. Karban provided a layout for the upcoming meetings. This meeting is to introduce the committee and layout the various items that will be reviewed. The purpose of the Decennial Committee is to go over efficiencies, provide increased accountability, or receive recommendations for what the Township can do for its public as well as highlight what expectations it is exceeding and/or potential areas to focus its attention to.
 - Potential conversation points for the upcoming meetings are various training updates, FOIA requests, social service agreements, intergovernmental agreements, ethics laws, inefficiencies to identify (as well next steps), and anything we can do in the future to better serve our communities.
 - Before the next meet, Mr. Karban will gather all applicable information for the previously mentioned line items and have them available at the next meeting.
 - Doug Hynes made mention that the Township does not currently own the website prairiedulong-twp.com which may not make it applicable for the purpose of the report. In order to have it transferred to the Township the Supervisor would need to sign a form and can begin covering the cost of hosting. It will be added to the next township meeting's agenda.
 - The committee asked for any comments or input from attending residents. There being no comments, the next decennial meeting is scheduled for July 11, 2023.
- The Budget and Appropriation Ordinance was distributed for review. Adjustments Mike made were increasing Legal Services to \$5000 and added a Miscellaneous Expense with a balance of \$15,000 to possibly put in some blacktop and having the parking area striped since the current handicap spot is considerably faded. The total budget increased about \$11,000 for a total of \$307,050. Gilbert stated that adjustments were made to pay all labor out of the Road and Bridge fund. Permanent Road and engineering have been increased to cover work being done in Wildwood. The total Road budget increased from \$607,000 to \$684,000.

Public Comment:

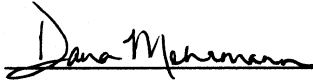
- Mark Tullock inquired about any recent conversations with Smithton to address maintenance of the Smithton portions of the Road that is not being taken care of by the Township.

There being no other business to be conducted a motion to adjourn was made by John Kaiser. Dean Skaer seconded the motion. Motion PASSED.

Respectfully submitted,
Dana Mehrmann, Township Clerk



Mike Karban, Supervisor



Dana Mehrmann, Township Clerk


John Kaiser, Trustee



Tim Lubenkov, Trustee



Kyle Row, Trustee



Dean Skaer, Trustee